



CADPAC Certification Subcommittee

Minutes February 16, 2007

I. Welcome and Attendance

Judge Gull opened the meeting at 9:00am. The meeting was held at the Indiana Judicial Center, Room 1068.

Members present: Hon. Fran Gull, Hon. Bob Witham, Todd McCormack, Jodi Rittman, Wanda Harper, Bernie Burns, Cindy McCoy

IJC Staff: Lori Harmon, Lisa White

II. Minutes

Minutes from the November 3, 2006 meeting were emailed prior to this meeting. The minutes were approved, with correction of the date indicated on the front of the minutes, on a motion and second from Ms. Rittman and Hon. Witham.

III. Rules Revisions

Ms. Harmon provided the members with handouts of the final draft of proposed rules revisions for 2007 that were sent to all supervising judges and program directors as well as posted on the website. She also briefed the committee on the timeline for comments to the revisions. The program comment will take place during the Administrative Meeting on February 28, 2007. The public comment will follow on March 9th from 10am – 12pm in the Supreme Court courtroom in Indianapolis. Judge Gull will preside at the public comment. Jen Weber will moderate the program comments. The other subcommittees will also have an opportunity to comment. All comments will be brought back to the committee at the next meeting on March 16, 2007. Judge Gull indicated it would be appropriate to send the transfer issue back to the Policy Subcommittee for further review as it is clearly a program policy issue with implementation to be handled as it relates to certification by this subcommittee. Members agreed.

IV. Placement Criteria Development

Judge Gull facilitated discussion regarding the placement criteria that would be used by all programs. Ms. Harmon provided a draft of criteria compiled from the examples given to members at the November 2006 meeting. Ms. Harmon explained that the Placement Criteria was based on an ideal environment where all resources are available for use. A second document also has behaviors listed that are used to determine placement. The two documents are to be used together. Discuss points on the placement criteria are as follows:

1. Members indicated programs and IJC should not be hesitant to indicate the placement criteria were developed based on the DSM IV and ASAM Placement Criteria. Members stated they support criteria that is established and supported. Also treatment providers would be more likely to support recommendations that come from such supported criteria. A consensus of the committee reaffirmed that assessment is at the heart of what court programs provide. If the assessment is not appropriate, then the client suffers in the long run.
2. All members thought the placement criteria would be helpful due to its objective nature.
3. A discussion ensued regarding whether the words "Abuse" and "Dependence" or "Potential Abuse/Dependence" should be used. The recommendation was to use "Indicators of Abuse."
4. Members also debated whether to require the forms to be used by all programs or just the criteria. The consensus was that the criteria should be required with the forms being offered to programs as both a sample and as an effort during certification to help programs comply with the criteria more easily. The form would be required if assessment issues exist in a program. Further the committee determined that during certification, the IJC should put the program on probation rather than individual staff members if the criteria are not being used. The judge will deal with the staff as the finding relates to personnel issues.

V. CSAMS Update

Ms. Harmon provided the results of the December 2006 written test. Eighteen candidates took it in December with thirteen passing. Ms. White continues to review the contractors to determine the need for a new RFP. The current contract is valid until early fall 2007. The subcommittee agreed that a workgroup needs to be formed for revision of the CSAMS test. Mr. Bernie Burns and Mr. Steve Snyder from the previous test development group, as well as new members, Ms. Debra Farmer and Ms. Jodi Rittman were asked to comprise the workgroup. Ms. Harmon will staff the workgroup. Members will make reports to the subcommittee periodically. Ms. White indicated the overall passing rate for the test in 2005-6 was 67%. First time test takers passed at a rate of 68%, with second at 54%, and third at 100%. No candidates have failed the test three times thus far.

VI. Certification Status Update

Ms. Harmon provided an updated report on the current status program certifications. Only one program still needs a final review for recertification. Ms. White is working with the supervising judge on the areas of concern.

VII. New Business—No new business was brought to the attention of the subcommittee.

VIII. Adjournment and Next Meeting

Judge Gull adjourned the meeting at 12:00pm. The next subcommittee meeting is scheduled for **March 16, 2007** at the Indiana Judicial Center, Conference Room 1068 (10th floor) from 10:00am – 2:00pm. Future meetings for 2007 are as follows: May 18, August 17, November 16, 2007.

Respectfully Submitted,

Lori Harmon

March 6, 2007

Lori Harmon
CADP Assistant Administrator